

**WORK PERMIT APPLICATION FORM**[FILLING INSTRUCTIONS](#)

PROCESS NR.

1. The applicant				2. Economic Activity (CNAE)	
3. Address				4. City/Town	
5. State	6. Zip-code	7. Telephone	8. E-mail		9. Company/Individual Taxpayer Registration Nr. (CNPJ/CPF)

HEREBY REQUESTS, WITH A LEGAL BASIS

10. Law/Decree/Resolution
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WORK PERMIT for the following foreign citizen

11. Name					
12. Name of parents Father: Mother:					
13. Sex	14. Civil state	15. Date of birth	16. Education	17. Profession	
18. Nationality		19. Travel document – Validity			
20. Activity in Brazil			21. Brazilian Classification of Occupations (CBO)	22. Place of work	
23. Legal dependants		Family relationship	Date of birth	Nationality	Travel Document – Validity
24. Type of visa <input type="checkbox"/> emporary <input type="checkbox"/> ermanent		25. Period		26. Brazilian Consular Department abroad	
27. Legal representative			28. E-mail		
Term for approval					
Place and date					
Signature of the legal representative of the applicant (legible name/position/stamp)					

## INSTRUCTION ON HOW TO FILL THE WORK PERMIT APPLICATION FORM

- 1 APPLICANT – Fill with the Corporate Name or Company Name of the legal entity located in Brazil that is interested in contracting the foreign citizen(s).
- 2 ECONOMIC ACTIVITY – Fill with the National Economic Activity Classification Code (CNAE) of the applicant.  
[\(Search here for the CNAE code that corresponds to the activity of your company\)](#)
- 3 ADDRESS – Fill with the applicant’s address.
- 4 CITY/TOWN – Fill with the name of the city/town where the applicant is located.
- 5 STATE – Fill with the abbreviation of the State where the applicant is located.
- 6 ZIP-CODE – Fill with the Postal Zip-code for the applicants address.
- 7 TELEPHONE – Fill with the telephone number(s) of the applicant.
- 8 E-MAIL – Fill with the institutional e-mail of the applicant.
- 9 CNPJ – Fill in with the applicant’s Company Registration Number, if a legal entity, or with the Individual Taxpayer Registration Number, if an individual.
- 10 LAW/DECREE/RESOLUTION – Fill with the number and date of the legal document supporting the application.  
[\(Search here for legislation related to the employment of foreign citizens\)](#)
- 11 NAME – Fill with the full name of the foreign citizen as shown in his/her travel document. In the case of a team, fill with “see list in appendix”. Appendix pages must contain filled information of points 11 to 26 with the personal data of every foreign citizen and must be signed by the legal representative of the applicant.
- 12 PARENTS – Fill with the full names of the father and mother of the foreigner.
- 13 SEX – Fill with “M” for masculine and “F” for feminine.
- 14 CIVIL STATE – Fill with the civil state of the foreigner.
- 15 DATE OF BIRTH – Fill with: day, month and year of the birth of the foreign citizen.
- 16 EDUCATION – Fill with the degree of education of the foreign citizen.
- 17 PROFESSION – Fill with the profession of the foreign citizen.
- 18 NATIONALITY – Fill with the nationality of the foreign citizen.
- 19 TRAVEL DOCUMENT AND VALIDITY – Fill with: type of document, number, validity and issuing government.
- 20 ACTIVITY IN BRAZIL – Fill with the activity to be exercised by the foreign citizen in Brazil, which may or may not be the same as the one in Field 16.
- 21 CBO – Fill in with the four digit code of the profession to be carried out by the foreign citizen according to the Brazilian Classification of Occupations (CBO).  
[\(Search here for the corresponding Brazilian Classification of Occupations code\)](#)
- 22 PLACE OF WORK – Fill in with the municipal name(s) of the place(s) where the foreign citizen will effectively exercise his/her activities in Brazil.
- 23 LEGAL DEPENDANTS – Fill with: name, family relation, date of birth and nationality; type, number, validity and issuing government of the respective travel documents.
- 24 TYPE OF VISA – Cross the relevant box with an X.
- 25 PERIOD – Fill with the period stated in the labor contract, nomination or the appointment, while observing the limits established by Law/Decree or Resolution.
- 26 BRAZILIAN CONSULAR DEPARTMENT ABROAD – Fill in with the names of the city and country where the foreign citizen will receive the requested visa.  
[\(Search here for Brazilian Consular Departments abroad\)](#)
- 27 LEGAL REPRESENTATIVE – Fill with the name of the legal representative or the name of the legally appointed attorney.
- 28 E-MAIL – Fill with the e-mail of the legal representative or the e-mail of the legally appointed attorney.