

MINISTRY OF LABOR
CABINET OF THE MINISTER

National Immigration Coordination
ADMINISTRATIVE ORDER/GM/CGIg/Nº 08/2004

Brasilia, September 13, 2004.

THE GENERAL COORDINATOR OF IMMIGRATION, in the use of her legal attributions, decides:

1. Processes that are requisitioned for examination or examined in the reference file may only circulate or be consulted through the presentation of a requisition document in accordance with the model in the appendix.
2. **Only the following individuals are authorized to requisition processes:**
 1. - **The Cabinet**
 - **The General Coordinator**
 - **The General Sub-Coordinator**
 - **The three secretaries**
 - **The heads of Division**
 - 2 - **Temporary**
 - 2.1 - **Permanent**
 - 2.2 - **Transfer and prolongation**
 - 3 - **The head of the registration files**
3. **No other employee of this Coordination is authorized to requisition a process without authorization.**
4. This Administrative Order enters into effect on the present date.
5. To be published in the Internal Report and the Internet.
6. Inform all employees of this General Coordination.

HEBE TEIXEIRA ROMANO PEREIRA DA SILVA
General Immigration Coordinator